



**Articulation Agreement  
between  
Angelo State University  
and  
Cisco College**



This Articulation Agreement is made and entered by and between Cisco College hereinafter called “CC” and Angelo State University, an institution of higher education of the State of Texas and a member of the Texas Tech University System, hereinafter called “ASU”.

Whereas ASU is dedicated to service the educational needs of the citizens of the state of Texas as a part of its mission statement, and

Whereas CC is dedicated to fulfilling its mandate to serve the educational needs of the citizens of its service area, and

Whereas ASU and CC are supportive of cooperative attempts to meet these educational needs, and

Whereas ASU and CC enter into this agreement in order to offer cooperatively a greater range of educational opportunities to the citizens of the state of Texas.

Therefore, and in consideration of the foregoing and in further consideration of the mutual benefits, the Parties hereto agree as follows:

**ARTICLE I  
TRANSFER AGREEMENT AND TRANSFERABILITY OF COURSES**

A student transferring to any of the current programs at ASU under this agreement shall have full acceptance of academic credits earned at CC. The department chair of Physics and Geoscience determines how these credits may apply to the degree plan to ensure all requirements for graduation from ASU are met for the student’s program of study.

Transfer into any Physics program within the Department of Physics and Geosciences will be subject to the following regular ASU admission provisions:

1. The student will have graduated from CC with an associate’s degree, or
2. The student will have earned a minimum of twelve academic semester credit hours with a cumulative grade point average of at least 2.0 on a 4.0 scale.

Courses listed in the Texas Common Course Numbering System Guide will transfer to ASU as indicated in the guide. Other CC academic courses will transfer as non-equivalent work unless they are validated as substitutes for specific ASU courses by mutual agreement between appropriate ASU and CC personnel.

## **Reverse Transfer**

Reverse transfer is the process of awarding an associate degree to students who begin their education at one institution, transfer to another institution, and complete their associate degree requirements while working toward a bachelor's degree. ASU and CC will develop a reverse transfer process to provide students with the opportunity to complete the associate degree while working on their ASU bachelor's degree. Student records will be exchanged between ASU and CC for this purpose, strictly adhering to all privacy regulations and ensuring compliance with the Family Education Rights and Privacy Act (FERPA) and the Texas Education Code.

## **Scholarships**

CC students are encouraged to complete their application for admission to the university and submit official transcripts as early as possible to be considered for the ASU Distinguished Transfer scholarships. As long as funds are available, scholarship amounts are based on the number of transferable hours and grade point average earned and are renewable based on award criteria.

## **ARTICLE II RESPONSIBILITIES OF THE PARTIES**

### **ASU agrees to:**

1. Communicate with CC faculty and staff to coordinate in-person and virtual visits with CC Physics students.
2. Maintain course equivalency tables on the ASU admissions website.
3. Develop and maintain transfer guides for fields taught at both institutions.
4. Coordinate meetings with faculty and administrators to discuss course equivalency, program changes, and support of students transferring to ASU.
5. When requested by a student, provide initial transcript evaluations for prospective transfer students prior to applying to ASU.
6. Provide academic advising assistance to prospective transfer students prior to admission to the university.
7. Educate appropriate faculty and staff regarding course equivalency and transfer guides.
8. Include the CC logo and articulation agreement on the ASU website.
9. On an annual basis, request a list of students who have completed 45 or more earned hours. This list should include directory information allowable by the Family Educational Rights and Privacy Act (FERPA).
10. Provide student records to CC for the purpose of reverse transfer, strictly adhering to all privacy regulations and ensuring compliance with the Texas Education Code.

**CC agrees to:**

1. Provide a location for admissions counselors to visit with prospective transfer students, including classroom visits and student organization meetings. In addition, provide recruiters with the option to present virtually when they are unable to attend in-person.
2. Notify ASU Office of Admissions regarding changes in course inventory offered at the institution that may affect the course equivalency tables.
3. Distribute ASU transfer guides and display the marketing materials provided by ASU.
4. Participate in meetings with faculty and administrators to discuss course equivalency, program changes and support of students transferring to ASU.
5. Promote the availability of initial transcript evaluations for prospective transfer students prior to applying for admission.
6. Promote the availability of academic advising assistance to prospective transfer students prior to admission to the university.
7. Educate appropriate faculty and staff regarding course equivalency and transfer guides.
8. Include the ASU logo and articulation agreement on the CC website.
9. On an annual basis, provide a list of students who have completed 45 or more earned hours. This list should include directory information allowable by the Family Educational Rights and Privacy Act (FERPA).

**ARTICLE III  
SEVERABILITY**

If any term or provision of this agreement is held to be invalid for any reason, the invalidity of that section shall not affect the validity of any other section of this agreement provided that any invalid provision is not material to the overall purpose and operations of this agreement. The remaining provisions of this agreement shall continue in full force and effect and shall in no way be affected, impaired, or invalidated.

**ARTICLE IV  
AMENDMENT**

This agreement may be amended in writing to include any provisions that are agreed to by the contracting parties.

Notice to ASU shall be mailed to:

Cecilia Hernandez  
Assistant Director of Admissions  
Transfer & Military Affiliated Programs  
Angelo State University  
ASU Station #11014  
San Angelo, Texas 76909-1014

Notice shall be mailed to:

Heather McClure  
Vice President of Instruction  
Chief Academic Officer  
Cisco College  
717 E. Industrial Blvd  
Abilene, Texas 79602

**ARTICLE V  
VENUE**

This Contract is governed by and construed and enforced in accordance with the laws of the State of Texas. Pursuant to Section 109.005 of the Texas Education Code, the County in which Facility’s Chief Executive Officer is located shall be the sole proper place of venue for any legal action or proceeding arising out of this Contract or the enforcement of any provision in this Contract.

**ARTICLE VI  
ASSIGNMENT**

Neither party shall have the right to assign or transfer its rights to any third parties under this agreement without the prior written consent of the other party.

**ARTICLE VII  
INDEPENDENT CONTRACTOR STATUS**

Nothing in this agreement is intended nor shall be construed to create an employer/employee relationship between contracting parties. The sole interest and responsibility of the parties is to ensure that the services covered by this agreement shall be performed and rendered in a competent, efficient, and satisfactory manner.

**ARTICLE VIII  
ORIGINAL TERM, RENEWAL, AND TERMINATION**

This MOU becomes effective upon the date of the last approving signature and will remain in effect for one year. Thereafter, this MOU shall automatically renew on an annual basis for up to four years unless thirty (30) days written notice of intent to terminate the MOU is given by either party.

**Angelo State University**

**Cisco College**

  
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Ronnie D. Hawkins, Jr., Lt Gen (ret), USAF  
President  
Angelo State University

02/13/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Heather McClure  
Vice President of Instruction  
Chief Academic Officer  
Cisco College

02/19/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mrs. Jamie Mayer  
Vice President for External Affairs  
Angelo State University

02/13/2025  
\_\_\_\_\_  
Date