



Staff Senate, Angelo State University

Staff Senate Meeting Minutes

UC 211

Monday, July 15, 2024

I. Call to Order and Establishment of Quorum

- Sam Spooner called the meeting to order. A quorum was met with 12 Senators present.
 - **Senators Present:**, Debra Blair, Yvette Nunez, Alma Valdez, Zachary Deere, Sam Spooner, Cody Allison, Hannah Hoelscher
 - **Alternates Present:** Quincy Childress, Jordan Swiderski, Danielle Plecenik, Vianey Sanchez, Kim Marshall
 - **Guests Present:** David Morales, Kurtis Neal, Breanna Huff, Elizabeth Randell, Jamie Soupiset, Madison Pauib, Marissa McShane, Sonia Ramirez-Munoz, Brittney Smith

II. Acknowledgement and Comments from Guests

- **Kurtis Neal, Director of Human Resources**
 - Standing Guest Invitation – No Updates

III. Approval of Previous Meeting's Minutes

- Minutes from May 20, 2024
 - Motioned for approval by Kim Adams and seconded by Cody Allison. All voted in favor of approval.

IV. Ram Star Award Presentations

- Amy Murphy
- Raegan Strain
- Marissa McShane

V. Treasurer's Report

- Debra Blair reported:
 - Staff Excellence Account - \$3,500
 - Staff Senate - \$1,068.32

VI. Committee Reports

- Committee Sign-Up Reminder – [File found under Microsoft Teams](#)
- Upcoming Officer Elections

VII. Unfinished Business

- Develop a virtual bulletin board for all ASU employees that could be part of the employee RamPort home page. This would be a place where any employee could post things that might normally be posted on platforms like Facebook, Instagram, etc. but specifically pertaining to other ASU employees. Things like



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items for sale, excess office supplies, prayer requests, general FYI's, great places to eat, fun things to do, encouraging words, events in their department, etc. There would need to be an oversight system to make sure posts are positive/not offensive. I feel like this would help build community among ASU employees and don't have daily contact with all employees across campus, sometimes we are not aware of things others may have going on in their lives or in their offices/departments. I just feel like some type of communication platform would help employees connect more with each other to really boost the RamFam spirit. I did mention this idea to President Hawkins and he suggested running the idea by IT for feasibility. Just wanted to run it by Staff Senate first to see if anyone else thinks it might be a good idea to look into.

- Response from Brittney Miller: The RamPort project team is actually already starting to work on this! We're looking at all the different ways this new platform can communicate and what the process for getting those messages out would be (who could send, how they are sent, what could be sent, etc.), and hope to have something ready this fall.

VIII. New Business

- Recommendations from Sandy Seidel:
 - I have observed that the postal services have a dedicated slot for campus mail. As most campus mail, forms, requests, etc., are now electronic, the amount of paper going into the campus mail has been reduced. Is it possible to relocate the campus mail housed in the administrative building to the campus post office? This change would allow for a centralized mail pickup location, and the campus mail room could be repurposed for an office or storage.
 - Kailee Malleck is researching possibilities.

IX. Miscellaneous

- Values in Action website: <https://www.angelo.edu/live/forms/2524-values-in-action>

X. Adjournment

- Debra Blair motioned for Adjournment, Kim Adams seconded, and all voted in favor; the meeting concluded at 3:15 PM.

XI. Meeting Recording

- [Staff Senate Meeting-20240715_150047-Meeting Recording.mp4 \(sharepoint.com\)](#)