



Staff Senate, Angelo State University

## Staff Senate Meeting Minutes

UC 211

Monday, December 18, 2023

### I. Call to Order and Establishment of Quorum

- Sam Spooner, Staff Senate Chair, called the meeting to order. A quorum was met with 12 Senators present.
  - **Senators Present:** Sam Spooner, Cody Allison, Yvette Nunez, Alma Valdez, Zachary Deere, Sandra Fuentes, Kim Adams
  - **Alternates Present:** Quincy Childress, Jordan Swiderski, Vianey Sanchez, Danielle Plecenik, Sierra Ruiz,
  - **Guests Present:** Kurtis Neal, President Hawkins, Brittany Smith, Megan Hernandez, Trey Holik

### II. Acknowledgement and Comments from Guests

- **President Hawkins**
  - He thanked everyone for helping with end-of-semester actions and graduation.
  - He reminded everyone to be safe during the winter break and take time to recharge.
  - He mentioned the possibility of early release on Friday, December 22nd.
  - In addition to the completion of new facilities, there will be lots of activity in Spring 2024
- **Kurtis Neal, Director of Human Resources**
  - Spoke about an employee education incentive recommended through email to the Staff Senate. Kurtis noted that the reason that Texas Tech can offer the incentive is that an endowment funds it. An incentive may be considered in the future, but it is not at the forefront currently.

### III. Approval of Previous Meeting's Minutes

- Minutes from November 20, 2023, were motioned for approval by Alma Valdez and seconded by Sandra Fuentes. All voted in favor of approval.

### IV. Ram Star Award Presentations

- Megan Hernandez
- Raegan Strain
- Zelenia Mendoza

### V. Treasurer's Report

- Debra Blair was not in attendance, but no change in financial data was expected.

### VI. Committee Reports

- Committee Sign-Up Reminder – [File found under Microsoft Teams](#) – Informed everyone of the location of where to sign up.



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- Awards submissions to begin soon.

## VII. Unfinished Business

- Sam Spooner will provide Employee Tuition Exemption Program recommendations at the February 1, 2024 ASU Quarterly Budget Meeting.
- Concho Christmas Tour of Lights – Thank you to all the volunteers who participated on December 8, 2023.

## VIII. New Business

- Employee Educational Incentive Pay Program suggestion (e.g., TTUS OP 70.18) – See Notes from Kurtis
- Annual awards ceremony scheduled for May 2, 2024
- Values in Action website: <https://www.angelo.edu/live/forms/2524-values-in-action>

## IX. Miscellaneous

- Trey Holik, Chair of Faculty Senate ad hoc committee, Fellowship, Grants, and Research, is looking for two staff representatives to streamline the process for Travel & Purchasing. Each committee will have five faculty members, two staff members, and representatives from respective offices. For more info, please email Trey at [eholik@angelo.edu](mailto:eholik@angelo.edu)

## X. Adjournment

- Sandra Fuentes motioned for Adjournment, Kim Adams seconded, and all voted in favor; the meeting concluded at 3:17 PM.

## XI. Meeting Recording

- [https://angeloedu-my.sharepoint.com/personal/sspooner\\_angelo\\_edu/\\_layouts/15/stream.aspx?id=%2Fpersonal%2Fsspooner%5Fangelo%5Fedu%2FDocuments%2FRecordings%2FStaff%20Senate%20Meeting%20%2D%2018%20Dec%202023%2D20231218%5F145924%2DMeeting%20Recording%2Emp4&referrer=StreamWebApp%2EWeb&referrerScenario=AddressBarCopied%2Eview&ga=1](https://angeloedu-my.sharepoint.com/personal/sspooner_angelo_edu/_layouts/15/stream.aspx?id=%2Fpersonal%2Fsspooner%5Fangelo%5Fedu%2FDocuments%2FRecordings%2FStaff%20Senate%20Meeting%20%2D%2018%20Dec%202023%2D20231218%5F145924%2DMeeting%20Recording%2Emp4&referrer=StreamWebApp%2EWeb&referrerScenario=AddressBarCopied%2Eview&ga=1)