



Staff Senate, Angelo State University

# Staff Senate Meeting Minutes

## UC 211

### Monday, March 20, 2023

#### I. Call to Order and Establishment of Quorum

Jessica Albus, Staff Senate Chair, called the meeting to order. A quorum was met with 13 Senators present.

- **Senators Present:** Sam Spooner, Heather Crawford, Hannah Hoelscher, Brooke Flores, Zachary Deere, Jamie Huff, Christina van Ittersum, Julia Chandler, Debra Blair, Sandra Fuentes, Cody Allison, Mary Wilson
- **Excused:** Courtney Wilson, Jordan Swiderski
- **Alternates who Signed-In:** Roanna Murray, Austin Marlett
- **Guests Signed-In:** Dr. Bradley Petty, David Sullivan, M'Kenna Gillespie, Brittany Smith, Quincy Childress, Tracie Howell, Kim Marshall

#### II. Ram Star Awards

- Debra Blair
- Bruce Flage and Staff
- Sandra Fuentes
- M'Kenna Gillespie
- Tracie Howell
- Heather McDonald
- Adam Mirike
- Julie Ruthenbeck

#### III. Approval of Previous Meeting's Minutes

- Minutes from October 17, 2022
- Minutes from January 23, 2023
- Minutes from February 20, 2023
- Sam Spooner motioned to approve the minutes. Heather Crawford seconded the motion.

#### IV. Guests

- Lt. General Ronnie Hawkins, Angelo State University President
  - i. April 5<sup>th</sup> – STEM-related aviation event
  - ii. May 2<sup>nd</sup> – **Staff and Faculty Awards Ceremony** will be celebrated together. We welcome feedback on the planning for the ceremony.
  - iii. May 13<sup>th</sup> – **Graduation**
  - iv. May 13<sup>th</sup> – **ASU Baseball** – It's possible that the men's baseball team could make it to playoffs.
  - v. Leadership Development Program – Current program for students. Planning and preparation are in place for a faculty and staff leadership development program.
- Jessica Harlin, Assistant Director of Human Resources



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- Dr. Twyla Tasker, President of Faculty Senate
  - i. **Leadership Development Program** – Invitation for feedback from Staff on the best method for meetings and training sessions.
    1. Face-to-face?
    2. Web conference?
    3. Combo – synchronous?
  - ii. Representatives discussed a combo of in-person and online meetings as well as having recordings available afterward.

## V. Treasurer's Report

- Staff Senate Account Balance: **\$1026.61**
- Staff Excellence Account Balance: **\$3062.28**

## VI. Committee Reports

- **Staff Senate Voting and Elections** – Nominations have been completed and voting ballots are being prepared.
- **Staff Excellence Awards** – Nominations have been completed. Committees are reviewing the nominations currently.

## VII. Unfinished Business

- None

## VIII. New Business

- **Officer Update – Nominations & Voting for Vice Chair**
  - i. Heather Crawford nominated Christina van Ittersum to be Vice Chair.
  - ii. Brooke Flores seconded the nomination.
  - iii. Christina van Ittersum has been voted to be the new Vice Chair.
- **Suggestion Forms**
- University-wide Shredding Program
  - i. Current vendor programs are divided per department based on security needs for shredded documents.
- Daycare for Employee children.
  - i. Dr. Scarlet Clouse is currently leading an initiative to begin a program like this. Sam Spooner provided an update that the committee for this is still working through some planning for this. Jessica to invite Dr. Clouse to the next Staff Senate meeting to speak on this.
- Free UREC access for employees
  - i. Dr. Bradley Petty stated that since the UREC is funded from student fees, UREC cannot provide free services to employees. Current pricing for UREC access is \$4/mo. for individuals and \$10/mo. for families. It can be automatically deducted pre-tax from your paycheck.
- Hygiene Baskets
  - i. Jessica is still looking into this. Due to restrictions on the way some fund accounts can be spent, this may need to be an initiative developed and managed by volunteers willing to provide this service.

## IX. Adjournment

- The meeting adjourned at 3:47 PM. Sam Spooner motioned to adjourn.



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Brooke Flores seconded the motion.

## X. Meeting Recording

- [https://angeloedu-my.sharepoint.com/:v/g/personal/jalbus1\\_angelo\\_edu/EQRU85\\_PZ7ZKu-GtCu5hxdoBz7E91E23GOI6rTACEQumNw?e=iJGIEA](https://angeloedu-my.sharepoint.com/:v/g/personal/jalbus1_angelo_edu/EQRU85_PZ7ZKu-GtCu5hxdoBz7E91E23GOI6rTACEQumNw?e=iJGIEA)