



MEMORANDUM OF  
AGREEMENT



**Tarrant County  
College District  
and  
Angelo State University**

**I. INTRODUCTION**

This Memorandum of Agreement (hereinafter "MOA") is by and between Tarrant County College District (hereinafter "TCCD"), a community college organized under the laws of Texas, and Angelo State University (hereinafter "ASU"), a *public university in San Angelo, Texas*.

**II. PURPOSE**

The following MOA between TCCD and ASU outlines a framework for building cooperative programs designed to promote the success of students attending both academic institutions and facilitate access to higher education.

**III. TRANSFER ELEMENTS**

This MOA outlines four areas in which to expand TCCD's and ASU's partnership. These four areas include:

- 1) Program Specific Transfer Guides
- 2) Reverse Transfer
- 3) Joint Obligations
- 4) Other Items

To continuously improve the educational opportunities in TCCD's and ASU's service region, these four areas may be expanded through the written mutual agreement of the Chief Executive Officers (or designees) of TCCD and ASU as new needs are identified.

**1) PROGRAM SPECIFIC TRANSFER GUIDES (PSTGs)**

The purpose of PSTGs is to facilitate both the articulation and transfer of students and add value to their educational experience. TCCD and ASU will work toward a goal of PSTGs for all Associate of Arts (AA) and Associate of Science (AS) degrees at TCCD for which ASU has a baccalaureate counterpart. The PSTGs will be designed to maximize the amount of academic course work completed at TCCD that can be applied to an ASU baccalaureate degree, providing students with economic incentives that encourage access and success in their higher education endeavors. The elements of these PSTGs will be available on a web page hosted on ASU's website and maintained by a designated academic representative of both institutions. TCCD will link to this web page, ensuring availability to the students, counselors, and advisors of both academic institutions.

To facilitate the articulation and transfer of Associate of Applied Science (AAS) degrees and/or technical courses to Bachelor's degree programs ASU offers the following degree programs that are interdisciplinary in nature and that allow students to transfer a block of technical courses from TCCD: the Bachelor Applied Arts and Sciences (BAAS), and any other applied science degrees: [the Bachelor of Applied Technology (BAT), and the Bachelor of Science in Applied Science (BSAS)]. The BAAS allow the student to apply vocational or technical training to their degree program. Students in these degree programs must meet all ASU requirements that are established as conditions for baccalaureate degrees unless specific waivers have been approved. These include, but are not restricted to, general education requirements, residency requirements, and upper-level hour requirements. Program Specific Transfer Guides will be available on a web page hosted on ASU's website and maintained the designated academic representative of ASU. TCCD will link to this page, ensuring availability to the students, counselors, and advisors of both academic institutions. TCCD and ASU will utilize the *NTCCC AAS to BAAS Pathway's Project*.

## 2) REVERSE TRANSFER

Reverse Transfer permits students that have matriculated to ASU prior to completion of an associate degree at TCCD to transfer course work from ASU back to TCCD in order to complete the associate degree. This feature may be extremely advantageous to students whose higher education plans are interrupted by life circumstance and the completion of the associate degree becomes a valuable indicator of their success. *When possible ASU will deliver reverse transcripts via the National Student Clearinghouse (NSC) Reverse Transfer service.* Upon the student's request reverse transfer of ASU credits will be accepted by TCCD for consideration of an Associate degree, provided that the student earned at least **30 credit hours** at TCCD prior to transferring to ASU.

## 3) JOINT OBLIGATIONS

- a. TCCD and ASU will maintain the integrity of their separate programs and enter into this agreement as equal partners.
- b. TCCD and ASU agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions.
- c. Any marketing of this partnership agreement produced in print or electronic (on the web) will be subject to the prior approval of both parties. Each institution will assume responsibility for appropriate marketing to reach their respective student populations.
- d. Advisors, faculty, and staff at both institutions will communicate information about this partnership agreement to students.
- e. TCCD and ASU will provide a website link to each other's website.
- f. TCCD and ASU will communicate to transfer the state mandated Core Curriculum and Field of Study requirements in a smooth manner.
- g. TCCD and ASU will provide transfer course information utilizing the Texas Common Course Numbering System (TCCNS) and various electronic resources (e.g., u-select, transfer guide website, etc.) that is accessible to users, particularly students and advisors.

- h. Future signed articulation agreements between TCCD and ASU will be added to this admission partnership agreement as addendum.
- i. TCCD and ASU will advise students regarding the state mandated policies (e.g., 3-peat rule, excessive hour rule, rebates...etc.).
- j. TCCD will permit ASU to utilize and schedule space in their Transfer Centers on the TCCD campuses, in order to counsel and advise students about transferring to ASU.
- k. ASU will provide TCCD with an annual report that includes the number and academic performance of former TCCD students enrolled at ASU as permitted under the Family Educational Rights and Privacy Act (FERPA).

**4) OTHER ITEMS**

- a. ASU Distinguished Transfer Scholarships is ASU’s most prestigious scholarship program for transfer students, and it is available exclusively at ASU.
- b. As long as funds are available, awards are based on students’ GPA on transferable courses and the number of transferable credit hours. Once students are admitted to ASU, they will be automatically considered.
- c. Qualifications include:
  - Student must be admitted to ASU.
  - Students must meet the transferable credit hour and GPA requirements.
  - Students must be pursuing their first bachelor’s degree.
- d. More information on transfer scholarship levels can be found here: <https://www.angelo.edu/admissions-and-aid/paying-for-college/scholarships/transfer-students/asu-distinguished-transfer/>

**IV. ADDITIONAL AGREEMENT PROVISIONS**

**1) GENERAL PROVISIONS AND DEFINITIONS FOR AGREEMENT**

Assignability: Neither Party may assign its rights or duties under this Agreement without the prior written consent of the other Parties.

Notice: Any notice, demand, or communication required, permitted, or desired to be given under this Agreement, shall be deemed effectively given when delivered personally, sent by telecopy, or mailed by prepaid Certified Mail, return receipt requested, addressed to the Party at the following addresses:

ASU: Cecilia Hernandez  
 Assistant Director of Admissions  
 Angelo State University  
 ASU Station #11014  
 San Angelo, Texas 76909-1014

TCCD: Dr. Elva LeBlanc  
 Chancellor  
 Tarrant County College District  
 300 Trinity Campus Circle  
 Fort Worth, TX 76102

**Enforceability:** Should any provision of this Agreement be held invalid or unconstitutional by a government body or court of competent jurisdiction, that holding shall not diminish the validity of any other provision of this Agreement.

**Governing Law:** This Agreement shall be governed by and interpreted in accordance with the laws of the state of Texas. Venue for any dispute arising out of this Agreement shall be in Tarrant County, Texas in accordance with Section 85.18 of the Texas Education Code.

**Compliance with Laws:** The parties will comply with all applicable federal, state, and local laws, rules and regulations in performing their obligations hereunder, including, but not limited to, complying with all applicable requirements of any accreditation authority. All activities relating to this Agreement shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law, including, but not limited to: race, color, national origin, religion, sex, age, veteran status, or disability.

**Construction:** Common nouns and pronouns and all other terms shall be deemed to refer to the masculine, feminine, neuter, and singular and/or plural, as the identity of the person or persons, firm, or association may in the context require.

**Binding Effect:** The provisions of this Agreement shall inure to the benefit of, and shall be binding upon the heirs, personal representatives, successors, assigns, estates, and legatees of each of the parties.

**Multiple Copies:** This Agreement and its Amendments, if any, shall be in writing and may be executed in multiple copies. Each multiple copy, if any shall be deemed an original, but all multiple copies together shall constitute one and the same instrument.

**Waiver of Breach:** The waiver by either Party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision.

**Force Majeure:** Each party shall be excused from any breach of this Agreement which is proximately caused by government regulation, war, strike, act of God, or other similar circumstance normally deemed outside the control of well-managed businesses.

**Entire Agreement:** This Agreement constitutes the Entire Agreement between the Parties hereto with respect to the subject matter hereof and supersedes all previous or contemporaneous agreements, understandings or negotiations between the parties.

**2) PROVISIONS FOR AGREEMENT IMPLEMENTATION, MAINTENANCE AND REVISION:**

The Provost and Executive Vice President for Academic Affairs at ASU and the Executive Vice Chancellor and Provost at TCCD will:

- a. Designate a contact person at each institution to oversee implementation of this Agreement.

**3) PROVISIONS FOR AGREEMENT INITIATION RENEWAL AND TERMINATION:**

This MOU shall begin on the date of the last signature and will remain in effect for one year. Thereafter, this MOU shall automatically renew on an annual basis for **up to four years** unless 180 days advance notice, in writing, to the other party. In the event this MOA is terminated, both institutions agree to make completion provisions for individual students participating in the program at the time of termination.

This Agreement shall not be modified or amended, except in a written instrument executed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement in duplicate originals effective as of the date and year first above written.

**Angelo State University**

**Tarrant County College District**

*Ronnie D. Hawkins, Jr.*

10/28/2022

*Elva LeBlanc*

5/5/2023

Ronnie D. Hawkins, Jr., Lt Gen (ret), USAF  
President  
Angelo State University

Date

Dr. Elva LeBlanc  
Chancellor

Date

**Jamie Mayer**

10/28/2022

*John Spencer*

Jamie Mayer (Oct 28, 2022 10:29 CDT)

Mrs. Jamie Mayer  
Vice President for External Affairs  
Angelo State University

Date

District Registrar and  
Director of Academic Support Services

Date