

**ASU Faculty Senate Meeting  
March 22, 2023  
Information Literacy Corner (ILC), LIB 110, Library 1<sup>st</sup> Floor**

<b>Twyla Tasker</b> President C&I	X	<b>Drew Curtis</b> Vice President PSY	X	<b>Carlos Flores</b> Secretary TED	X	<b>Christopher Shar</b> Parliamentarian SW	X
<b>Kenna Archer</b> HIST	X	<b>Anthony Bartl</b> PSCI/PHL	X	<b>Erica Bailey</b> COMM	X	<b>Michael Conklin</b> AEF	X
<b>Manuel Garcia</b> ENG	X	<b>Mark Hama</b> ENG/LANG	X	<b>Trey Holik</b> PHY/GEO	X	<b>Floyd Huang</b> PT	X
<b>John Kellermeier</b> AGRI		<b>Melissa McDowell</b> NURS	X	<b>Christine Muelsch</b> ENG/LANG	x	<b>Nick Negovetich</b> BIO	x
<b>Adam Parker</b> KIN	x	<b>Babajide Sadiq</b> HSP	x	<b>Rene Segoviana</b> M&M		<b>Andrew Siefker</b> MATH	
<b>Tammy Stafford</b> NURS(CLIN)	X	<b>Bill Taylor</b> SEC STUD	X	<b>Grant Wilde</b> CS	X	<b>Leila Yarian</b> VPA	X
<b>Ralph Zehnder</b> CHEM	X						

**Call to Order @ 3:00**

**Invited Guests**

- General Hawkins, President - present
- Dr. Don Topliff, Provost and VP for Academic Affairs – present
- Dr. Clifton Jones, Vice Provost - present
- Dr. Ben Lion, VP for Student Affairs - absent
- Jessica Albus, Staff Senate Chair – absent
- Trevor Bills, Student Government Association President – absent

**Announcements and Questions**

- University President – QEP will continue for faculty, staff, and alumni. Awards ceremony will be held for both faculty and staff on May 2nd planned at 4:00 p.m. to be more inclusive of the Ram Fam. Cohort of students in leader development program is progressing smoothly and positively. The faculty and staff cohorts of leader development are planned to commence soon (fall term 2023). Graduation is planned for May 12th and 13th (two on Friday at 5:00 p.m. and 7:30 p.m. and three on Saturday at 10:00 a.m., 1:00 p.m. and 4:00 p.m.).
- Provost – Anthology engagement email notice was sent to all faculty yesterday notifying the campus of some of the outcomes of the report. The SACSOC 10-year reaffirmation process, a massive undertaking, will officially conclude in December 2023. One recommendation was made to which a response is required related to the assessment portion of the QEP program. Overall, the committee was very complimentary and there were no findings of concern. Administration is working to widen the amount and quality of data and data analytics available regarding student data. CampusWorks will be on campus in mid-April to work on student processes from enrollment, retention, graduation, and alumni status. Dr. Topliff urged staff to remain calm over some concerns regarding legislative proposals that may impact state higher education institutions. Budgeting and financial issues continue to appear in good shape in terms of state budget planning. Raises for faculty are being pursued by the administration, and more information will become available in mid-July following approval of the state budget. Instructional designers will continue mainly to support the colleges from which they originated; however, they will now also be more broadly focused on campus-wide instructional design tasks.

- Vice-Provost – We will have three candidates on campus for Executive Director of Library Services. Faculty Senate will have an opportunity to meet and question the applicants. They each will have time with the Faculty Senate and then an hour with faculty from across campus. Hope to have the search completed and a new director in place by July 1st. Hope to have the new Dean of Distance Education in place by August 1st. Many schools are facing a drop off in enrollment; Texas is a growing state which gives us an apparent advantage, but other institutions will come to Texas to try to recruit.
- VP Student Affairs – absent
- Staff Senate Chair – absent
- Student Senate President – absent

### **Minutes of Previous Meeting**

- Motion to accept - Bill Taylor
- Second – Chris Shar
- Passed unanimously

### **Standing Committee Reports**

- Academic Affairs (Dr. Tony Bartl) – Nothing to report
- Constitution and Bylaws (Dr. Michael Conklin) – Nothing to report
- University Affairs (Dr. Floyd Huang) – We are working on President’s awards for Faculty Excellence. The due date is next Friday (3/31/23) for reviews which have been sent out already.
- Student Affairs (Dr. Nick Negovetich) – Nothing to report
- External Affairs (Dr. Tammy Stafford) – Nothing to report
- Committee on Committees (Dr. Drew Curtis) – We have a meeting this week to look at options for assigning committees and revising the survey which goes out to faculty to make our part go as smoothly as possible. The survey should come out soon.

### **Unfinished Business**

- OP 06.02 – Faculty Workload – This was already sent to the faculty, and comment should have been returned to the senate already. There was a concern about laboratory hours and a minor change was made for upper level laboratory courses to be compensated at a ratio of (1-1). That was the only minor change which was made since the OP was sent to the faculty. There was an attempt to distinguish Master Degree courses and Doctoral Degree courses which would be counted at a rate of 2-1. There has been no word yet on distinguishing those courses. We can move this OP forward now and it can be reviewed at any point; we do not have to wait three years if we want to make subsequent changes.
  - Coming out of committee so no need for a motion or second. Approve the changes as posted.
  - Passed unanimously
- OP 06.14 – Faculty Responsibilities - Other OPs are under review, and we are going to wait until those OPs are voted on so we can move forward with this one. We will hold off the vote on this OP at this time and discuss it next month. A definition for work would be something which is finished and an endeavor is something in progress; thus, the OP should say “work”. OP 06.23 says Research and Creative Works and then gives examples of what this can look like. This OP is tabled until April, 2023.
- OP 06.28 – Annual Performance for Tenured and Tenure-Track Faculty – The goal is to get this in line with OP 06.23. The only major change at this point was changing the way the chair of the committee was chosen. In accordance with 06.23, the committee should choose the chair, not the Department Chair. Also, the faculty member has a specific place where they may respond to the evaluation. This should not add any time to this process.
  - Coming out of committee so no need for a motion or second. Approve the changes as posted.
  - Passed unanimously

- OP 06.31 – Annual Performance for non-tenure-track – The entire process was listed here again, so it was removed and a reference is made to see 06.28. If there was a difference in timelines for certain jobs, those are listed out. If the timeline in 06.28 is ever changed, keep in mind it will change here as well. Off campus teaching sites (dual credit adjuncts) were added last year.
  - Coming out of committee so no need for a motion or second. Approve the changes as posted.
  - Passed unanimously
- OP 06.19 – Regulations for Performance Evaluation of Tenured Faculty – (Post tenure review) - there have been some changes. There are terminology changes. This OP gave specific dates, yet there was no timeline of how this was going to progress. A timeline has now been included which mirrors 06.32. There is also a change for the Peer Review Committee and who is responsible for reviewing the tenure review. The original OP stated the Peer Review Committee could call in the faculty member and speak with them; this was removed. The Committee can ask for additional information and if there are any disputes, it can go to the next level. There needs to be a discussion about who is on the Post Tenure Review for full professors. Can an Associate Professor be on the review board? Please review this OP and be prepared to vote on it next month. If you have any comments, please send them to Nick.
- OP 06.32 – Promotion of Non-Tenure-Track Positions - Instructors to Senior Instructors including Clinical Instructors. There were some changes made to reference 06.23 to reduce redundancies. There are salary recommendations in this OP but not in any other OPs. Salary decisions are made by administration and probably should not be in the OP. This OP is posted and needs to be reviewed. Please send any comments to Nick. Be prepared to discuss, and possibly vote at next month's meeting.
- Awards - We need three volunteers to serve as replacements for Drs. Curtis, Bartl, and Negovetich who cannot serve on the final review committee. Twyla will gather those names.

### **New Business**

- Leader Development Program for Faculty and Staff - there are two options in terms of what we want to propose for the fall. One is a cohort model requiring a commitment to a certain number of training sessions. You would go through the training in a cohort. Another option would be the trainings would be set up online so that anyone who wanted to participate could do so throughout the fall semester. A third option would be a combination of the first two. The goal of this program is to train people in leadership skills to then help to develop leaders for whatever your personal leadership goals may be. The curriculum was developed by Jason Webber from the Texas Tech System. We can modify the curriculum to meet our needs. One thought from the senate is there should be a cohort because there is more buy-in and people would be more inclined to finish the program and to offer it in the evenings when most (not all) people do not have classes or labs.
- Interviews for Executive Director of Library Services - Calendar invites will be coming out for the library candidate interviews. Our focus is communication, collaboration, and how they will work with faculty.
- Yuja vs. Kaltura - Kaltura does not exist anymore at ASU. No one should have Kaltura videos in their courses. There were 57,000 videos eLearning had to move between January and spring break into Yuja. Make sure there are no instructions for Kaltura or any assignments requiring its use.

### **Roundtable**

- Twyla - EdD in Transformative Leadership was approved and will start in the fall of 2023.
- Tony (and others) - Anthology, the concern is the staff will try to dictate to faculty how the courses will be taught and how things will be done. When the report comes out, keep an eye out for this. We are now adding a new administrator and an administrative assistant, and possibly new faculty members to teach or create these courses. There represents a large financial commitment. Will the new courses generate enough income to pay these costs? There are several articles out there which show others who have gone this route with companies like Anthology are now scrambling to find a way to get out of it. Will the number of distance education students we bring in cover all the costs associated with the new departments?

- Mark - start collecting data on Chat GPT. Watch sentence structure. You can put it into GPT to determine if it was created by the CHAT GPT program.

**VIII. Adjournment – 5:00**