



## Angelo State University Terms and Conditions of Student Registration Statement of Financial Responsibility

When you initially register as a student at Angelo State University, you establish an account with the University through its Student Accounts Office. This agreement is a statement of the terms and conditions of that account, as well as a statement of your rights and responsibilities regarding that account. We recommend you keep this agreement for your own reference. In this agreement, the words "we," "our," "us," "Angelo State" and "University" refer to Angelo State University. The words "you," "your" and "student" refer to you, the student. The word "agreement" refers to this Agreement and Disclosure Statement.

**Applicability:** The University will process all of your student related financial transactions through your account. The terms of this agreement apply to all purchases, charges, fees, fines, tuition and loans made or obtained by you, made or obtained by someone else with your permission or on your behalf, or assessed to you, by, from or with respect to the University (collectively referred to as "Charges"), including but not limited to:

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|---|--------------------------------------|
| a) Tuition, Mandatory fees and Incidental fees; | f) Institutional Loans               |
| b) Student Housing or Meals charges             | g) Book Loans                        |
| c) Commuter Meal Charges                        | h) Traffic and Parking Fee and Fines |
| d) Medical Services Fees                        | i) Other Incidental Fees             |
| e) Library Fines and Fees                       |                                      |

**Promise to Pay:** You promise to pay the total amount of all Charges billed to your account, as well as all late fees, service charges, installment option fees, and interest allowed by law. If a collection action is initiated with respect to your account, you agree to reimburse us for the fees charged by a collection agency, which may be based on a percentage (at a maximum of 30%) of the debt, and all costs and expenses, including reasonable attorney fees, we incur in such collection efforts in accordance with Texas Government Code Sec. 2107.003. Your account is not a secured credit account. The delinquency may be reported to the State of Texas and a hold may be activated thus preventing you from receiving any funds payable to you from any state agency.

**Student Age:** I understand and agree that if I am younger than the applicable age of majority when I execute this agreement that the educational services provided by Angelo State University are a necessity, and that I am contractually obligated pursuant to the "doctrine of necessities".

**Installment Payment Plan:** IF YOU ENTER INTO A PAYMENT PLAN AND FAIL TO MAKE A FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES OR RETURN TO TITLE IV FUNDS, BY THE DUE DATE YOU MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL THE FULL PAYMENT IS MADE. IF YOU FAIL TO MAKE FULL PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM, YOU MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER OR TERM.

PAYMENTS THAT ARE RETURNED DUE TO INSUFFICIENT FUNDS OR STOP PAYMENT DO NOT CONSTITUTE A PAYMENT IN FULL.

**Withdrawals:** PLEASE CONTACT THE REGISTRAR'S OFFICE IMMEDIATELY IF YOU INTEND TO WITHDRAW FROM THE UNIVERSITY. Failure to follow the official university drop and withdrawal policies may result in you remaining financially responsible for all of your registered classes. Additionally, you must abide by and follow all contract terms related to cancellation of non-academic services such as housing, dining and parking if you no longer plan to utilize those services.

**Financial Aid:** You understand that aid described as "estimated" on my Financial Aid Award does not represent actual or guaranteed payment, but is an estimate of aid you may receive if you meet all the requirements stipulated by that aid program. You understand your financial aid award is contingent on your continued enrollment and class attendance on which your aid eligibility was calculated. You further understand if you drop, withdraw or fail to attend classes, some or all of your aid may be revoked. You agree to repay all revoked aid that was disbursed and refunded to you as a result of a credit balance.

**Notices:** You agree to keep us informed of any changes in your address. If we mail you a letter, notice, or statement to the last permanent address you have given us, you agree that you will be bound by the information contained in that mailing. All notices, letters or payments sent to us must be sent to:

[billing@angelo.edu](mailto:billing@angelo.edu) or

Angelo State University  
ASU Station #11046  
San Angelo, TX 76909 – 1046

Maintenance of contact information listed on your account is your responsibility. The permanent and local addresses, phone numbers (home, cell, and work), and email addresses on your account may be changed through your Ramport account at <https://ramport.angelo.edu>. By providing such information you authorize the University or its contracted agents to send correspondence or to contact you via the use of email and telephone (using auto dialer or manual communication) and to contact you using any other information you have supplied to the University.

**Release of Information:** The University is bound by FERPA regulations, which prohibit our representatives from discussing student information with other parties unless proper authorization is on file. **If a student wishes to share his/her financial account information with parents, guardians, or other interested parties, the student must complete the FERPA/ Proxy Online application and help the third party complete the process before information can be released.** Instructions for completing this process can be found at <http://www.angelo.edu/ferpa/>. You are personally liable for Charges to your student account authorized on your behalf by other persons designated by you as "Authorized Users per Federal FERPA Law". The FERPA Waiver form information enables the University to more quickly comply with student and parent requests without jeopardizing the integrity of the account. By completing this form, you provide consent to the University to disclose information to the parties listed. You may revoke this consent at any time through FERPA/ PROXY online application.

**Returned Payments:** If a payment is made to your account and the payment is returned to the University for any reason, you agree to pay us the return payment fee in addition to the original amount. Registered classes secured by a returned payment are subject to cancellation.

**Account Limit and Collections:** You agree not to incur charges in excess of the amount specifically authorized by the University. The University reserves the right to refuse to allow further charges to be placed on your account for any reason, at any time. Delinquent accounts will be payable to the University until paid in full, or until the debt has been turned over to a collection agency or other legal authority for collections. Delinquent accounts that have been turned over to a collection agency or legal authority must be paid directly to that entity. The University will not accept payment on their behalf. **If your account is delinquent, your academic record will be placed on hold and the University may restrict access to your grades and/or transcript. Registration for future classes may not be processed and further Charges to your account may not be allowed until the account is paid in full.** You agree to reimburse us for the fees of any collection agency, which may be based on a percentage (at a maximum of 30%) of the debt, and all costs and expenses, including reasonable attorney fees, we incur in such collection efforts in accordance with Texas Government Code Sec. 2107.003. The delinquency may be reported to the State of Texas and a hold may be activated thus preventing you from receiving any funds payable to you from any state agency.

**Bankruptcy:** The enrollment action and acceptance of these terms constitutes a financial obligation between you and Angelo State University and all proceeds of this agreement will be used for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a) (8).

**Consent To Do Business Electronically:** You authorize the university, the departments, their respective agents, and its contractors to contact you regarding, but not limited to, billing, statement changes, payment plan changes, payment due notifications, late payment notices, institutional loans, student loans, account holds, collections, legislative notice requirement, tax document availability, and other related notices. You consent to receive all financial notification from Angelo State University via electronic means. This includes receiving all communications via the institution's primary method of contact which is your angelo.edu email account or by phone/text to any active phone number provided by you in your student record including using automated telephone dialing equipment or artificial or pre-recorded voice or text messages. Furthermore, you understand you may withdraw your consent to call your cellular phone by submitting your request in writing to Angelo State University or in writing to the applicable contractor or agent contacting me.

You consent to receive your year-end 1098T tax form electronically via Ramport or third-party services unless you have taken the appropriate measures to opt-out electronic delivery. To opt-out, you must send written notice including your campus id, your request to opt-out of electronic delivery for your 1098T document and verification of your current address on file with ASU. The address provided must be updated within your Ramport before sending the written opt-out request. This written notice must be received no later than October 31<sup>st</sup> of the tax year you wish to receive paper delivery. If you do not fulfill the opt-out requirements by the stated deadline, you will be able to view and print a copy of your tax documents by accessing your Ramport or third-party link provided. The written opt-out request must be sent in written to the following address:

Student Accounts Office  
Electronic Consent  
ASU Station #11046  
San Angelo, TX 76909 - 1046

**Choice of law/Venue selection** : This agreement shall be interpreted in accordance with and pursuant to the laws of the State of Texas including, but not limited to [Texas Education Code § 51.967](#), Limitation on Educational Debt.

I understand and agree that by clicking on the 'Accept' box accompanying this form online I am confirming my intent to register for the courses selected and this constitutes acceptance of the agreement above.