

ASU Faculty Senate Meeting Minutes
3 p.m., October 30, 2019, UC 203-204

Crystal Kreidler President PSSW	X	Rozena McCabe Vice President KIN	X	Michael Burnett Secretary VPA-Art/Theatre	X	Twyla Tasker Parliamentarian C&I (SUB Kinsey Hansen)	X
Lee Atkins PT	X	Anthony Bartl PSCI/PHL		Alfred Beccera † NURS(Clin)		Jennifer Braziel NURS	
Jay Brown HSP	X	David Faught ** ENG/LANG		Mark Hama † ENG/LANG	X	Larry Hettick M&M	X
John Kellermeier AGRI	X	Heather Lehto † PHYS/GEO	X	Sarah Lynch HIST	X	Flor Madero COMM	X
Vincent Mangano AEF		Nick Negotevich BIO		Aldo Pinon-Villarreal † CIV ENG		Lopa Roychoudhuri CS	X
Christopher Shar † SW	X	Andrew Siefker, ** MATH	X	Matt Shipes VPA-Music		Marva Solomon T.ED.	X
Kenneth Heinneman SEC.STUD	X	Ralph Zehnder † CHEM	X				

Call to Order – 3:00pm

I. Invited Guests

- A. Dr. Brian May, President
- B. Dr. Don Topliff, Provost and VP for Academic Affairs - present
- C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management
- D. Christopher Houston, Staff Senate President
- E. Brayden Woods, Student Senate President - present
- F. Sam Spooner, Director of Risk and Emergency Management
 1. Risk Management/Security presentation

II. Approval of Minutes from Previous Meeting

Roundtable VII B amended – approved
 Minutes approved

III. Standing Committee Reports

- A. Academic Affairs (Dr. Mark Hama)
 1. Syllabi posting dates – working on OP 6.14
- B. Bylaws and Standing Rules (Dr. Andrew Siefker) – no report
- C. University Affairs (Mr. Mike Burnett) – no report
- D. Student Affairs (Dr. David Faught) – no report
- E. External Affairs (Dr. Matt Shipes) – no report
- F. Committee on Committees (Dr. Rozie McCabe) – no report

IV. Unfinished Business

- A. Faculty Responsibilities and Duties (OP 6.14)
 - 1. PFS - referred to Academic Affairs committee
- B. Travel Update
 - 1. PFS - online thru Chrome River. So far, quicker reimbursement time, less forms lost. Change in format is a hurdle, but the change has a lot of positives. Travel Office is working on making the process smoother still.
 - 2. Praise for Kara Gray in the Travel Office for her assistance
 - 3. General feeling amongst FS is that Chrome River is a positive change

V. New Business

- A. TX Council of Faculty Senates Update
 - 1. VPFS – newer organization. Encourages our involvement with this organization.
- B. Bookstore Process
 - 1. PFS Ad Hoc Committee to look into issues/work with the bookstore – David Faught chair, Tony Bartl, Heather Lehto, Brayden Woods (Student Senate President)
 - 2. Issue with clicking on the “book info” in the course listing and coming up to a blank page for the course
 - 3. Feedback mechanism from the bookstore if there are issues finding books faculty have requested
- C. Faculty Sick Leave (OP 6.16) Discussion –
 - 1. Should there be compensation for faculty who cover longer absences (several weeks at a time)?
 - 2. FS – referred to University Affairs Committee
- D. Transfer Students
 - 1. P/VPAA – looking for faculty volunteers to train/serve as transfer coordinators/liaisons for their department/program.
 - a) ASU has fewest transfer students in the state
- E. Tenure and Promotion Revision Process (OPs 6.23 and 6.28)
 - 1. Page 12 of OP 6.23 (Section 9A) outlines the process
 - a) Process is starting soon (in Provost’s office with step A...notifying Deans this week to start the election process for the Faculty Select Committee)
 - 2. OP 6.28 – can start now in Senate, but really cannot have substantial changes until 6.23 is revised
 - 3. Senators are encouraged to speak with their departments about any concerns with these OPs

VI. Roundtable

- A. Medal of Honor bestowed on an ASU graduate
- B. Fun Home – theatre production about LGBTQ+ issues – opens November 14
- C. Student wanting to start an Autism club
 - 1. Contact Nicole Dilts
- D. Drop Process – can it be added to next agenda?
 - 1. Yes
 - 2. FYI, the online drop process suffered an outage that prevented emails to faculty regarding a drop
 - 3. What does the 48hour “wait period” mean? 2 business days
- E. How are adjuncts hired/paid (how is pay determined?) and is there representation for adjuncts?
- F. Vaping on campus survey
 - 1. Student government is not planning anything regarding a vaping ban

VII. Adjournment at 4:47pm