

ASU Faculty Senate Meeting Minutes
3 p.m., January 29, 2020; UC 203-204

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|--------------------------------------|---|--|---|---|---|--|---|
| Crystal Kreitler President PSY | X | Rozena McCabe Vice President KIN | X | Michael Burnett Secretary VPA-Art/Theatre | X | Twyla Tasker Parliamentarian C&I | X |
| Lee Atkins PT | X | Anthony Bartl PSCI/PHL | X | Alfred Beccera NURS(Clin) | X | Jennifer Braziel NURS | X |
| Jay Brown HSP | X | David Faught ** ENG/LANG | X | Mark Hama ENG/LANG | X | Larry Hettick M&M | X |
| John Kellermeier AGRI | | Heather Lehto PHYS/GEO | X | Sarah Lynch HIST | X | Flor Madero COMM | X |
| Vincent Mangano AEF | X | Nick Negovetich BIO | X | Aldo Pinon- Villarreal CIV ENG | X | Lopa Roychoudhuri CS | X |
| Christopher Shar SW | X | Andrew Siefker MATH | | Matt Shipes VPA-Music | X | Marva Solomon T.ED. | X |
| Bill Taylor SEC.STUD | X | Ralph Zehnder CHEM | X | | | | |

Call to order – @ 3pm

I. Invited Guests

- A. Dr. Brian May, President
- B. Dr. Don Topliff, Provost and VP for Academic Affairs
- C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management
- D. Christopher Houston, Staff Senate President
- E. Austin Habecker, Student Senate President

II. Approval of Minutes from Previous Meeting

Approved, seconded, passed

III. Standing Committee Reports

- A. Academic Affairs (Dr. Mark Hama) – no report
- B. Bylaws and Standing Rules (Dr. Andrew Siefker) – no report
- C. University Affairs (Mr. Mike Burnett)
 - 1. Sick Leave addition to OP will be presented at next Senate Meeting
- D. Student Affairs (Dr. David Faught) – no report
- E. External Affairs (Dr. Matt Shipes) – no report
- F. Committee on Committees (Dr. Rozie McCabe) – no report

IV. Unfinished Business

- A. Faculty Responsibilities and Duties (OP 6.14)
 - 1. Department of C&I will pilot Concord (course syllabus software) in 2nd 8 weeks of spring semester

2. Department of History has been working on making syllabi accessible this semester (as pdf and pdf/a)
 3. Department of Teacher Ed – saving as pdf's using word (best for accessibility)
 4. New templates in College HHS used this spring. Some concern over the time, but overall usage was positive.
 5. Vote later in the spring on the OP revision.
- B. Bookstore Ad Hoc Committee Update – survey will be sent to faculty today. Will be open for 2 weeks.
- C. Workload Calculation (OP 6.02) – will be presented next month's (February) meeting
1. Question on the rolling overload – how does this play out in actuality?
 - a) PVPAA – we don't pay for partial overloads because of paroll/tax/benefits. Partial overloads accumulate over 2 years so when a full overload is reached a reduction can occur.
 2. Question – language of “at the chair's discretion”
 - a) PVPAA – exists so that courses can be still taught as needed, as to not put the department or student progress at harm due to amount of adjuncts (e.g.)
 3. Requested that senators look at OP 06.02 item 6 for clarity.
 - a) Sent to University Affairs for examination/clarification

V. New Business

- A. Faculty Development – some senators in attendance, some watched videos. Thank you for the video, provided by RamTV and Don Plachno. General agreement on the quality and content of the presentations.
1. Comment – possible to have small group discussion among faculty? Perhaps at tables?
 2. Comment – training on accessibility of courses (using Ally tool)
 - a) ASU currently is 73% accessible
 3. Send other ideas to Dr. Topliff
- B. Drop Policy Survey – Drop Committee is developing a survey for faculty regarding the drop process. Please send comments or questions to Mark Hama (academic affairs chair)
- C. Faculty Awards – instructions and forms were sent via email to campus today.

VI. Roundtable

- A. Concern that instructional designer (ID) will be farmed out/leaving the College of Science/Engineering and integrated into a campus-wide team. Her work has been integral to success in the college and in building relationships with faculty. Concern also about breaking labs/lectures apart in science courses and how instructional designer is integral to the process.
1. PVPAA – looking at where we can combine resources to better the program/process/better use of resources, to spread talents across the university. ID could be assigned to primarily be with certain programs/departments. Team could also include e-learning incorporated. Thought is that this team would report to Academic Affairs/PVPAA.
 2. Question regarding how quality improvement is assessed.
 - a) Quality Matters – C&I uses currently, model is to spread this out campus-wide under this proposed new team
- B. BizPitch – student driven business competition announced soon. This year 2 of 3 winners were non college of business teams
- C. Concern over students using names other than what they are registered as. Proposing a new optional field in the student form for “preferred name.” Also to allow accent marks, etc... in names.
- D. Black History Month – academic presentations – Monday Feb 3 @ 6pm – CJ Davidson
- E. Dr. McCabe will be representing ASU Faculty Senate at the state-wide faculty senate organization meeting

- F. Emily Bonda is soliciting comments on Chrome River integration in regards to group travel with students process. Encourage others to complete the survey.
- G. Question regarding noise abatement in Academic Building
 - 1. PVPAA – Cody Guinns is in charge of campus facility improvement plans and would know.

VII. Adjournment – 4:11pm