

Annual Evaluation for Non-Tenure Track in the Department of Mathematics

Name: _____

Summary

2017-2018	Points
Teaching	
Service	

2018-2019	Points
Teaching	
Service	

2019-2020	Points
Teaching	
Service	

3 Year Total

Mandatory Requirements

(to be completed by the departmental Peer Review Committee)

____ Yes ____ No Professionalism in Teaching

____ Yes ____ No Professionalism in Service

Teaching

Variable points	Instances	Points
IDEA – ½ point for <i>Similar</i> or <i>Higher</i> in Excellence of Teacher raw or adjusted score, whichever is higher, per course.		
Average of three unannounced teaching evaluations. Form required (0-3) points)		
Create departmental materials (departmental approval required, 1-3 points).		

5 points each	Instances	Points
Present at a teaching or mathematics conference.		
Semifinalist of teaching award.		

3 points each	Instances	Points
Peer organizational analysis review (syllabus, dates, tests). Form required. Only one instance permitted. Course determined by the Peer Review Committee.		
Nominated for teaching award (no points awarded if points for this award were awarded above).		
Attend a teaching or mathematics conference (without presenting).		
Observing a course for an entire semester.		

1 point each	Instances	Points
Give a departmental talk.		
Hold regular weekly office hours in the math lab (semester commitment required). Up to two points annually.		
In class observation of two Angelo State University faculty members. Form required. 1 point for two observations. Maximum of 1 point per semester.		
Holding at least 3 exam reviews outside of class time for a course for a semester. Maximum of 2 points annually.		
Meeting with students in excess of 2 hours per week outside of the required 10 weekly office hours. 1 point per semester.		

1/2 point each	Instances	Points
Teach a T-section.		
Participate in a professional development seminar. Maximum of 2 points annually.		
Substitute teach a class for a colleague. Maximum of 2 points annually.		
Teach Math 1350 or 1351 as an unpaid overload. Maximum of 2 points annually.		

Other Items (points to be determined by Peer Review Committee)	Instances	Points

Service

3 points each	Instances	Points
Be nominated for the ASU service award.		
Create departmental materials (departmental approval required, 1-3 points).		
Investigator on a grant.		

2 points each	Instances	Points
Sponsor, co-sponsor, or assistant sponsor a student organization.		
Chair a departmental committee.		
Serve on a university or college committee that regularly meets.		

1 points each	Instances	Points
Serve on a departmental committee.		
Serve at a recruitment event.		
Direct an outreach activity (e.g. Math and Science Nights, UIL contest director, Girl Scout Day presenter, lead Science Day Activity, regular volunteer tutoring, etc).		
Hold regular weekly office hours in the math lab (semester commitment required). Up to two points annually.		
Attend student presentations for four meetings of the mathematics seminar. Maximum of 2 points.		

1 points each; can only count one instance	Instances	Points
Nominate a student/faculty member for an award.		
Write a letter of recommendation for a student.		
Serve as a peer evaluator.		

1/2 point each	Instances	Points
Help with an outreach activity (e.g. Math and Science Nights, Science Days, contest assistant, science fair judge, etc.)		
Substitute teach a class for a colleague. Maximum of 2 points annually.		
Teach GS 1181.		
Proctor a college algebra evening exam. Maximum of 2 points annually.		
Teach at least one summer course per request of the department.		

Other Items (points to be determined by Peer Review Committee)	Instances	Points