

Tenure and Promotion Criteria for the Department of Mathematics

Name: _____

Date: _____

Summary

2017-2018	Points	2018-2019	Points	2019-2020	Points	3 Year Total
Teaching		Teaching		Teaching		
Scholarly/Creative		Scholarly/Creative		Scholarly/Creative		
Service		Service		Service		

Mandatory Requirements

(to be completed by the departmental Peer Review Committee)

____ Yes ____ No Professionalism in Teaching

____ Yes ____ No Professionalism in Scholarly/Creative Activity

____ Yes ____ No Professionalism in Service

Teaching

Variable points	Instances	Points
IDEA – 1/6 point per course hour for <i>Similar</i> or <i>Higher</i> rating on Excellence of Teacher. A maximum of 4 points allowed per year.		
Average of three unannounced teaching evaluations. Form required. (0-3 points)	XXXXXXX	
Create departmental materials (departmental approval required, 1-3 points)		

5 points each	Instances	Points
Did Teach MATH 4391		
Did Present at a teaching conference		
Did Teach a special topics course		

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5 points each (continued)		
Dd Develop and teach a new course at departmental request		
Dd Direct an honors thesis project		
Dd Develop and teach an online course at the department's request		
Semifinalist or winner of teaching award		

3 points each	Instances	Points
Peer organizational analysis review (syllabus, dates, tests). Form required. Only one instance permitted. Course determined by department.		
Nominated for teaching award (no points awarded if points for this award were awarded above)		
Attend a teaching conference (without presenting)		
Dd Teach MATH 4171 or 4181 as unpaid overload.		

1 point each	Instances	Points
Dd Supervise an <i>honors by contract</i> project		
Give a departmental talk		
Hold regular weekly office hours in the math lab (semester commitment required). Up to two points annually.		
Participate in a teaching seminar. A maximum of 3 points allowed per year.		
1 point each (continued)	Instances	Points
In class observation of two Angelo State instructors. Form required. 1 point for two observations. Maximum of 1 point per semester.		
Dd Mentor a 4181 student. A maximum of 4 points per year		

Other Items (points to be determined by Peer Review Committee)	Points

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Scholarly/Creative

Variable points	Instances	Points
Create extensive departmentally approved course materials (1 to 3 points determined by Peer Review Committee)		
Perform grant-funded work (1 to 3 points determined by Peer Review Committee)		
Apply for a grant (1 to 3 points determined by Peer Review Committee)		
Submit a paper (1 to 3 points determined by Peer Review Committee)		

7 points each	Instances	Points
Publish a paper in a departmentally recognized peer-reviewed journal		
Serve as a mentor for an Undergraduate Faculty Mentored Grant (if this is a two semester grant, the faculty may receive an additional 5 points for teaching 4391 under the member's choice of creative or teaching)		
DD Invited speaker at a departmentally recognized peer-reviewed conference		
Principal investigator on major departmentally recognized external grant		
Presidential award winner in scholarship		

5 points each	Instances	Points
DD Teach MATH 4391		
DD Present at a conference		
Publish a paper in a departmentally recognized professional journal		
DD Direct an honors thesis project		
Receive a grant or serve as a Co-PI		
DD Teach a special topics course		
DD Develop and teach a new course at the department's request		
DD Develop and teach an online course at the department's request		
Invited speaker outside of ASU (colloquium, seminar, student group, etc.)		

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3 points each	Instances	Points
Mentor student who presents at a conference or publishes a paper		
Reviewer for peer-reviewed journal		
Attend a conference (without presenting)		

1 point each	Instances	Points
Dd Publish a book/article review		
Problem submission and recognition (3 point maximum)		
Problem publication (3 point maximum)		
Serve as a manuscript editor		
Dd Perform professional consulting		
Dd Supervise an honors by contract project		
Scholarly presentation for the department or university		
Direct a student problem submission (3 points maximum)		
Dd Mentor a 4181 student. A maximum of 4 points per year		

Other Items (points to be determined by Peer Review Committee)	Points

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Service

5 points each	Instances	Points
Chair a university or college committee (3-5 points as determined by Peer Review Committee)		
Direct an outreach activity (e.g., Science Days)		
Hold office in a regional or national recognized organization (e.g. MAA)		
Serve on the Faculty Senate		
Organize and lead student travel		
Help organize a conference or organize a conference session		
Win the ASU service award		

3 points each	Instances	Points
Be nominated for the ASU service award		
Sponsor, co-sponsor, or assistant sponsor a student organization		
Serve on a university or college committee		
Chair a departmental committee		
Did Teach Math 4171 or 4181 as an unpaid overload		
Serve as an advisor for multiple students each semester (only one instance allowed)	XXXXXXX	

1 point each	Instances	Points
Serve as a contest director (e.g., UIL contest)		
Serve on a graduate thesis committee		
Serve on a professional board (community, academic)		
Did Perform professional consulting		
Review material for a publisher		
Did Publish a book review		
Chair/Moderate/Judge a conference session or scholarship competition		
Serve on a departmental committee		
Serve at a recruitment event		

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1 point each (continued)	Instances	Points
Serve as a contest assistant		
Serve as a science fair judge		
Help with an outreach activity		
Attend and evaluate student presentations for four meetings of the mathematics seminar		

1 point each; can only count one instance	Instances	Points
Serve as a marshal or gonfalonier at graduation	XXXXXXX	
Nominate a student/faculty member for an award	XXXXXXX	
Write a letter of recommendation for a student	XXXXXXX	
Serve as a peer evaluator	XXXXXXX	
Proctor a college algebra evening exam	XXXXXXX	
Be an active member of a professional mathematics organization	XXXXXXX	

Other Items (points to be determined by Peer Review Committee)	Points