

Daniel O. Martinez M. Ed.
Graduate Academic Advisor



Fall 2018 and Spring 2019

Office Numbers

Office Visits (Walk-in's or Appointments)	117 Candidates or prospective candidates
In Class presentations	4
Recruitment Tables	6 (grad fairs, conferences, or campus events)
Phone Calls	Avg. 15-30 Phone calls a day (Higher during advising season)
Emails Received	25,841 (candidates, prospective, faculty, department, graduate school, etc.)
Emails Sent	12,436 (candidates, prospective, faculty, department, graduate school, etc.)

Program/ Department Support

Semester schedule planning	Worked with the department creating semester schedules
Recruitment	Help create and publish recruitment material (flyers, handouts, webpages)
Degree Plan development	Supported department in organizing and creating new degree plans.
Catalog development	Assisted in re-writing catalog updates

Program Numbers

Active Students

	Fall 2017	Spring 2018	Summer 2018	Fall 2018	Spring 2019
M.Ed. Student Development and Leadership	200	165	169	173	126
M.Ed. Guidance and Counseling	549	552	577	521	469
M.Ed. Educational Administration	140	148	159	148	132
M.A. Curriculum and Instruction, Advanced Instructor	124	114	119	94	82
M.A. Curriculum and Instruction, Teacher Certification	32	33	34	35	33
M.A. Curriculum and Instruction, Professional Education	13	14	18	12	12
M.S. Professional School Counseling				10	38
Counseling Certification	185	207	201	191	143
Principal Certification	80	89	88	73	61
Superintendent Certification	8	12	14	10	8
Teacher Certification	12	6	4	2	2
Academic Advising Certificate	10	16	21	26	25
TOTAL	1353	1356	1404	1285	1131

New Students

New Applications

	Fall 2017	Spring 2018	Summer 2018	Fall 2018	Spring 2019
M.Ed. Student Development and Leadership	60	26	18	53	16
M.Ed. Guidance and Counseling	156	116	131	173	94
M.Ed. Educational Administration	43	42	29	45	14
M.A. Curriculum and Instruction, Advanced Instructor	39	25	13	18	10
M.A. Curriculum and Instruction, Teacher Certification	8	10	2	15	4
M.A. Curriculum and Instruction, Professional Education	4	5	3	8	2
M.S. Professional School Counseling				10	18
Counseling Certification	102	96	72	105	41
Principal Certification	45	41	29	38	8
Superintendent Certification	7	6	2	11	3
Teacher Certification	6	2	2	3	0
Academic Advising Certificate	11	12	13	19	5
<i>TOTAL</i>	<i>481</i>	<i>381</i>	<i>314</i>	<i>488</i>	<i>215</i>