

**ASU Faculty Senate Meeting Minutes
3 p.m., January 30, 2019, Rassman 263**

Matthew Gritter, Pres.	X	Crystal Kreidler, VP	X	Michael Burnett, Sec.	X
Andrew Siefker, Parl.		Andy Wallace, Ac. Aff.	X	David Faught, St. Aff.	
Jennifer Braziel, Un. Aff.	X	Matt Shipes, Ex. Aff.		Erin Ashworth-King, PPres	X
Dick Apronti	X	You-jou Hung	X	Tony Bartl	X
Jackie Brown	X	Jay Brown	X	David Carter	X
Kevin Garrison	X	Larry Hettick		Randy Hicks	X
John Kellermeier	X	Sarah Lynch	X	Flor Madero	
Vincent Mangano		Veronica Snow		Nick Negovetich	X
Lopa Roychoudhuri	X	Marva Solomon	X	Anne Scaggs	X
Twyla Tasker	X				

Call to Order @ 3:00pm

I. Approval of Current Agenda

Approved

II. Invited Guests

- A. Dr. Brian May, President – not present
- B. Dr. Don Topliff, Provost and VP for Academic Affairs - present
- C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management – not present
- D. Farrah Lokey, Staff Senate Chairperson – not present
- E. Shayna Mullen, Student Senate President – not present

III. Approval of Minutes from Previous Meeting

Approved

IV. Standing Committee Reports

- A. Academic Affairs (Dr. Andy Wallace)
 - 1. No report
- B. Bylaws and Standing Rules (Dr. Andrew Siefker)
 - 1. Not present, no report
- C. University Affairs (Ms. Jennifer Braziel)
 - 1. Email went out for President's Awards
- D. Student Affairs (Dr. David Faught)
 - 1. Not present, no report
- E. External Affairs (Dr. Matt Shipes)
 - 1. Not present, no report
- F. Committee on Committees (Dr. Crystal Kreidler)
 - 1. No report

V. Unfinished Business

A. Full Professor Merit Raise

1. Has researched...there is no magic formula or guidance to phase in the raises over a period of time
2. Committee will need to create a way for this to happen at ASU
3. Some schools have a “merit matrix” that works formulas
4. Find out how many full profs would be eligible, and how many years to phase it in
5. ?? is this committee up to the task or are the members comfortable with abilities to do it?
6. ?? will university be on board with this no matter the outcome of the formula?
 - a) DT – if there is budget money for it then it will be considered
7. ?? how do we know if there is money or what to start with?
 - a) MG – rough estimate is about \$125K additional per year
8. Sent to University Affairs

B. Coursework in language other than English

1. A non-foreign language class would like to require English
2. OP 10.04 is best fit
 - a) DT – falls to VPAA for responsibility. Talked to university counsel about it, and it might fall under current federal statutes
3. Sent to Academic Affairs

VI. New Business

A. Attendance Verification-Ed Kerestly, Director of Financial Aid (FA)

1. Way to check attendance for FA is a similar issue at other schools, and ASU falls into this group
2. Looking for 2 things in FA office
 - a) Confirm they are attending school
 - (1) We disperse aid 10 days before classes
 - (2) If not attending, then money is taken back
 - b) Confirm they are attending every class, and then pro-rate award based on attendance
 - c) Signature Rosters – need to know if the student showed up and are attending, or if they showed up and then stop
3. Process
 - a) Signature Rosters completed
 - b) Lists are compiled and cross checked
 - c) Notify students
 - d) If not correct, then student contacts faculty, faculty emails FA
 - e) If “no show” then aid is adjusted
4. ?? Are there other reasons why we do the rosters?
 - a) EK – for report of enrollment to state, retention (ties into Early Alert)
 - b) EK – helps assure that federal money is going to who/what it is intended to
 - c) DT – important for accreditation and Title IV funding (60% of ASU enrollment)

5. ?? In an online course, what counts as attendance?
 - a) EK – logging in is not enough, has participated in some kind of assignment or discussion
6. ?? Sometimes we give the benefit of the doubt and count them as on the list
 - a) EK – looking at 12 days into the semester, not just any one day. Requirement is that they've been attending your class.
7. ?? Does last day attended on final grade help?
 - a) EK – that is another process they check. If doesn't meet the 60% of days attended, then FA can be recalled and removed
8. ?? C&I is all online. When you look at last time logged in, it can create issues if a student isn't "engaged" (logging in but not turning in assignments)
 - a) EK – are they engaging with some part of the class? Then that is enough. Just logging in is not enough.
9. Managing large classes with the reporting can be an issue
10. ?? Does "Last Day to Drop" date affect FA?
 - a) EK – not really. Only completely withdrawing from the university affects FA significantly
 - b) DT – current drop date is set on 60% date
11. If there are other things that FA can do differently please let him know.

B. President's Awards

1. Call went out today, due Friday before spring break
2. Process – Non Exec-Committee ranks, then Exec-Committee decides recipient
 - a) How are we at redefining of what "Research" is? Quality vs Quantity etc...
 - b) MG – Exec Committee looks at all of it. The letter is really important to explaining things
3. ?? Does the letter of recommendation have to come from ASU?
 - a) Can come as a letter of support or part of the packet info letter

C. Academic Excellence Committee

1. Requirements are 2 from each college, Dr. Eoff requests that they are from different departments
2. Motion and 2nd to make this change. Approved.

VII. Roundtable

- A. RH/MG – Bill Taylor is organizing a conference on All Volunteer Military at end of March
- B. MG – Foreign Affairs conference
- C. VM – Biz Pitch kickoff today at 4p
- D. EAK – Writer's Conference Feb 21/22
- E. DT
 1. Curriculum Changes – UCC Meets March 1, need to get changes in ASAP
 2. Legislation looking at getting rid of Code 090 totally and reducing the core size
 - a) GS 1181 and Comm 1315 Public Speaking would be an issue
 - b) Probably done by 2021
 3. Legislation looking at doing away with mandatory minors
 - a) Mainly dealing with ease of transfers

b) ?? Would this effect our retention rate?

(1) If not careful it could affect 4/6 year graduation rates

c) Some talk about 120 hours and core complete then they would graduate

F. CK – Human Trafficking conference – this friday

VIII. Adjournment – 4:10pm