



# Angelo State University

## Construction Storm Water Inspection Procedure



**Purpose:** This procedure establishes a minimum inspection process and interval for compliance inspections of construction sites for storm water compliance pursuant to ASU's MS4 permit.

**Procedure:**

- A. Facilities Planning & Construction (FP&C) (either ASU or TTUS)
  - 1. Frequency: Inspections shall be completed and documented not less than once per calendar month.
  - 2. Inspection: The inspection shall include at least the following items:
    - a. The contractor has provided a small site notice or NOI.
    - b. The contractor has posted their SWP3.
    - c. The contractor has implemented and is maintaining their BMPs.
    - d. The contractor has documented daily inspections of their storm water controls.
    - e. A visual inspection documents sediment controls and critical BMPs are in place and effective.
  - 3. Outcomes:
    - a. In compliance.
    - b. Partial compliance without imminent threat of illicit discharge requires a contractor's compliance plan and corrective action.
    - c. Imminent threat of illicit discharge requires immediate correction or consideration of a stop work order for work that could reasonably be foreseen as leading to an illicit discharge.
- B. Environmental Health, Safety & Risk Management
  - 1. Frequency: Inspections shall be completed and documented at least once per quarter (not to exceed four months since last inspection or start of work).
  - 2. Inspection: The inspection shall include at least the following items:
    - a. The contractor has provided a small site notice or NOI.
    - b. FP&C has conducted and documented not less than one inspection per calendar month.
    - c. Any documented corrective actions were completed or are being implemented.
    - d. A visual site inspection documents sediment controls are in place and effective.



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Samuel Spooner, Director of Risk & Emergency Management  
Environmental Health, Safety, and Risk Management



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Cody Guins, Director  
Facilities Planning & Construction



# Angelo State University

## Construction Storm Water Inspection Procedure

Facilities Planning & Construction



**Date/Time:** \_\_\_\_\_

**Project:** \_\_\_\_\_

**Insp Month:** \_\_\_\_\_

Items Inspected	Comments/Corrective Actions
<input type="checkbox"/> The contractor has provided a small site notice or NOI.	
<input type="checkbox"/> The contractor has posted their SWP3.	
<input type="checkbox"/> The contractor has implemented and is maintaining their BMPs.	
<input type="checkbox"/> The contractor has documented daily inspections of their storm water controls.	
<input type="checkbox"/> A visual inspection documents sediment controls and critical BMPs are in place and effective.	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

**Outcome:**

- In compliance
- Partial compliance without imminent threat of illicit discharge with contractor’s compliance plan and corrective action.
- Imminent threat of illicit discharge requiring immediate correction or consideration of a stop work order for work that could reasonably be foreseen as leading to an illicit discharge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Angelo State University

Construction Storm Water Inspection Procedure  
Environmental Health, Safety & Risk Management



Date/Time: \_\_\_\_\_

Project: \_\_\_\_\_

Insp Quarter: \_\_\_\_\_

Items Inspected	Comments/Corrective Actions
<input type="checkbox"/> The contractor has provided a small site notice or NOI.	
<input type="checkbox"/> FP&C has conducted and documented not less than one inspection per calendar month.	
<input type="checkbox"/> Any documented corrective actions were completed or are being implemented.	
<input type="checkbox"/> A visual inspection documents sediment controls are in place and effective.	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

**Outcome:**

- In compliance
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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date