

# Project Planning Review Gate Approval

## Angelo State University

TEXAS PROJECT DELIVERY FRAMEWORK



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[PROJECT NAME]

Approval of the Project Planning Review Gate indicates an understanding and formal agreement that the project is ready to proceed to the next project delivery stage. By signing this document, the Project Office agrees that ASU should further invest in delivery of the project.

### Section 1. General Information

Approver Name	Title	Signature	Date
<b>Project Name</b>			
<b>Department</b>			
Contact	Phone	Email	Fax
Project Manager	Phone	Email	Fax

### Section 2. Review Gate Deliverables

Deliverable	Version	Project Office Approval Date
Project Plan		
Communication Management Plan		
Configuration Management Plan		
Performance Management Plan		

Deliverable	Version	Project Office Approval Date
Risk Management Plan		
Monitoring Report		

### Section 3. Review Gate Checklist

Item	Question	Response
1	Have the business needs used to justify the project remained consistent?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Are both project management and technology-related activities planned?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Are quantifiable outcomes measuring success defined?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Is the defined scope achievable?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Are the cost, schedule, and performance baselines complete and thorough?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6	Have the projects risks been identified and ranked?	Yes <input type="checkbox"/> No <input type="checkbox"/>

### Section 4. Open Issues

Describe any open issues and plans for resolution within the context of formally approving the Project Planning Review Gate.

Issue	Planned Resolution