# ASU Faculty Senate Meeting Minutes
# 3 p.m., March 22, 2017, UC 203/204

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|---|---|---|---|---|---|
| Kim Livengood, President | X | Erin Ashworth-King, VP | X | Thomas Starkey | |
| Michael Burnett, Secretary | X | Andrew Siefker, Parl. | X | Vincent Mangano | X |
| Jeffery Boone | X | David Faught | X | Nicholas Negovetich | X |
| Jackie Brown | | Matthew Gritter | X | Kendra Nicks | X |
| David Carter | X | Dinah Harriger | | Lopa Roychoudhuri | X |
| Daniel Castaneda | | Randy Hicks | X | Chase Runyan | |
| Jordan Daniel | X | John Irish | X | Marva Solomon | X |
| David Dewar | | Richard Lawrence | X | Andy Wallace | X |

1. **Approval of Current Agenda**
   1.1. RL MOVED, JB 2$^{ND}$ – PASS UNANIMOUS

2. **Invited Guests**
   2.1. Dr. Brian May, President
   2.2. Dr. Don Topliff, Provost and VP for Academic Affairs
   2.3. Dr. Javier Flores, VP for Student Affairs and Enrollment Management
   2.4. Kent Corder, Staff Senate Chairperson
   2.5. Peyton LaBauve, Student Senate President

3. **Approval of Minutes from Previous Meeting**
   3.1. KN Moved, RL 2$^{nd}$ – Pass Unanimous

4. **Standing Committee Reports**
   4.1. Academic Affairs (Dr. Matthew Gritter)
      4.1.1. No report
   4.2. Bylaws and Standing Rules (Dr. Lopamudra Roychoudhuri)
      4.2.1. No report
   4.3. University Affairs (Professor Michael Burnett)
      4.3.1. Report below
   4.4. Student Affairs (Dr. David Faught)
      4.4.1. Report below
   4.5. External Affairs (Dr. Jordan Daniel)
      4.5.1. ASU Fit – shifted into UREC,
         4.5.1.1. 2 staff that were running are not here now, funding has gone away.
         4.5.1.2. No Funding, no program.
         4.5.1.3. Covered now in a different way thru UREC Community Wellness (lunch and learns, etc…)

4.6. Committee on Committees (Dr. Erin Ashworth-King)
- 4.6.1. Got the info, crafting the survey, should go out first working day of April
- 4.6.2. Encourage faculty to complete the survey so appointments can be made in a timely manner

5. **Unfinished Business**
- 5.1. Honor Society Requirements
  - 5.1.1. Still working on this, no new information
- 5.2. Faculty Dependent Scholarship
  - 5.2.1. David Faught – committee recommends increase to $1000 a semester
  - 5.2.2. This is better than like institutions
  - 5.2.3. Meeting set with Dr. Flores
  - 5.2.4. Suggests possibly establishing an endowment for this
  - 5.2.5. Drawing from Designated Tuition Funds currently
  - 5.2.6. Current requirements meet the lowest Carr level
  - 5.2.7. Passes unanimously
- 5.3. OP 06.31 - Annual Performance Evaluations for Non-Tenure Track Positions
  - 5.3.1. Erin Ashworth-King – changes sent out
    - 5.3.1.1. 2B Evaluation Criteria established by departments and not voiding appointment letter
    - 5.3.1.2. Mechanism for feedback added
  - 5.3.2. Question regarding feedback – must be aligned & justified with departmental criteria
    - 5.3.2.1. Language in OP06.28 can be used here
  - 5.3.3. Send to deans with changes
    - 5.3.3.1. Vote unanimous pass
- 5.4. OP 06.## - Promotion of Non-Tenure Track Positions
  - 5.4.1. Erin Ashworth-King – changes sent out
  - 5.4.2. D1D & E – changes marked
  - 5.4.3. 4D, I, & J
  - 5.4.4. Send to deans
    - 5.4.4.1. Vote unanimous pass
- 5.5. President's Awards
  - 5.5.1. NUMBER OF NOMINEES
    - 5.5.1.1. Teaching – 15
    - 5.5.1.2. Creative Research – 16
    - 5.5.1.3. Service – 11
    - 5.5.1.4. 18 Departments
    - 5.5.1.5. 42 Nominations
  - 5.5.2. EVALUATION PROCESS
    - 5.5.2.1. I will be sending an email today with 2 links
    - 5.5.2.2. Dropbox with 3 folders
    - 5.5.2.3. Evaluation form
    - 5.5.2.4. Each Senator has until March 31 @ midnight to evaluate

        5.5.2.5.     Rate each nominee from 1 to 10

        5.5.2.6.     1 is lowest

        5.5.2.7.     10 is highest

        5.5.2.8.     It is possible to score nominees the same

        5.5.2.9.     On the Evaluation form, you will enter your score

        5.5.2.10.  Criteria is up to you

    5.5.3.  SCORING PROCESS

        5.5.3.1.     Highest and Lowest score will be dropped from each

        5.5.3.2.     Remaining scores will be averaged

        5.5.3.3.     Top 5 scores from each category will be "finalists"

        5.5.3.4.     Finalists will be evaluated by the Senate Executive Committee

6. **New Business**

   6.1. What is the faculty's ability to drop a student with 10 or more absences?

     6.1.1.  Right now, use the Early Alert system

     6.1.2.  Might be some legal ramifications for a faculty dropping

     6.1.3.  Is there a way to remove a student's ability for completing course evaluation because of lack of participation

        6.1.3.1.     Possibly

        6.1.3.2.     Could that be tied to Early Alert system?

        6.1.3.3.     Campus Labs – company that runs course evaluations

            6.1.3.3.1.     Link is in Blackboard starting this semester

     6.1.4.  Sent to Academic Affairs

7. **Roundtable**

   7.1. Dr. Topliff – 5th year report with SACS – QEP (Connect)

     7.1.1.  Take Connect and transfer it to a "Faculty Learning Commons" – help focus on Faculty Development

        7.1.1.1.     Forum where Development could take place, supported financially

        7.1.1.2.     Focus on improving teaching and increasing student learning outcomes

        7.1.1.3.     Needs to be a faculty driven enterprise

        7.1.1.4.     Sending to Dr. Livengood for inclusion on Senate

        7.1.1.5.     Used to have CITR – no longer exists

        7.1.1.6.     Lily Conference on Teaching – still supported

            7.1.1.6.1.     Sending faculty to Ohio conference and Austin conference

        7.1.1.7.     Is there a priority list to how Fac. Development money is spent?

            7.1.1.7.1.     No…that could come out of this proposal

        7.1.1.8.     With loss of CITR is there a way to explore/offer development grants to faculty for "shared knowledge" on Fac. Development?

        7.1.1.9.     Can we explore upping the Blackboard Features?

            7.1.1.9.1.     Yes…renegotiating with BB now

   7.2. KL – looking at having ethics component to Faculty Orientation

     7.2.1.  Some departments have ethics statements

     7.2.2.  Does one exist for the University?

              7.2.2.1.     There used to be a statement in the faculty handbook (which doesn't exist any more)

              7.2.2.2.     Rational is that it would help educate new faculty

              7.2.2.3.     Not about making new rules (they exist in OP and Regent Rules), but to point out that it exists and is a big deal

              7.2.2.4.     Sent to ByLaws/Standards committee for creation of Ethics Statement for Faculty

    7.3. EAK – Writer's Conference – Anne Hillerman, panels, Thursday and Friday

    7.4. MB – OAP & Campus Carry

8. **Adjournment**

 **Adjourned @ 4:04pm**