

**Angelo State University  
Staff Senate Meeting Minutes  
Plaza Verde Residential Hall,  
Commons Room  
July 20, 2015, 3 p.m.**

**I. Call to Order and Establishment of Quorum:**

The meeting was called to order at 3:08 p.m. by Kent Corder, 2015-2016 Chairperson.

**Senators Present:** Jason Brake, Jeremy Brake, Kent Corder, Paula Dowler, Farrah Lokey, Kevin Owens, Marshall Peter, Rueben Sandoval, Orlando Villarreal

**Alternates Present:** N/A

**Visitors signed in:** Lauren Conaway, Angle Fraga, Amanda Ritchie

**II. RamStar Awards:** N/A

**III. Approval of Previous Meeting's Minutes:**

Paula Dowler moved to approve 6/15/15 meeting minutes. Jeremy Brake, seconded, motion carried.

**IV. Guests:**

N/A

**V. Treasurer's Report:**

Kevin Owens presented the Treasurer's report of July 20, 2015, as reflected below:

Staff Excellence Awards (62225)	
Beginning Balance	\$1,745.60
Available Balance	\$1,745.60
 Staff Senate (62226)	
Beginning Balance	\$76.74
Available Balance	\$76.74

**VI. Committee Reports:**

a. Staff Relations

62 people attended the hot dog social July 3, 2015. Next meeting is August 6, 2015.  
Ice Cream Social is August 18, 2015.

- b. Other committee reports – None reported

**VII. Unfinished Business:**

- a. New Employee Orientation Videos. Kent Corder has six videos in his possession. The videos need to be reviewed and edited. Kent would like to invite alternates to participate in the New Employee Orientation Video committee.

**VIII. New Business:**

- a. Kent Corder needs to update the message from the Chairperson on the Staff Senate website.
- b. Kent Corder attended a webinar on the 2015 State Employee Charitable Contribution Campaign (SECCC). It will be online this year. Paper forms will be available for those who prefer paper, but they are making an effort to get everyone to sign up online. Payment methods are payroll deduction, cash, or check. Credit card payments are not available.

**IX. Miscellaneous (comments, announcements, and round table times):**

N/A

**X. Adjournment:**

Jeremy Brake moved to adjourn; Orlando Villareal seconded, motion carried. The meeting was adjourned at 3:22 p.m.

Approved:  
Marshell Peter, Secretary  
\_\_\_\_\_ Date