Project Prioritization Governance Process

Campus Technology Requests

Anyone at any time can submit a request

Initial Assessment: The Information Technology team works with stakeholders to evaluate their requests for *complexity, strategic alignment,* and *urgency*

Yes

Is the Request > 80 hours of effort?

No

Request is Assigned for Work Through the Normal Daily Operation's Process

No

Does the Request need to be assessed and prioritized outside of the annual Project Prioritization Process?

Yes

IT Follows the Campus Portfolio Change Request Process

Project Prioritization Process

The Information Technology Project Office prepares the list of requests for the prioritization process

Each Divisional Subgroup meets to recommend prioritization to their VP based upon *strategic alignment,* and the *urgency* of each request
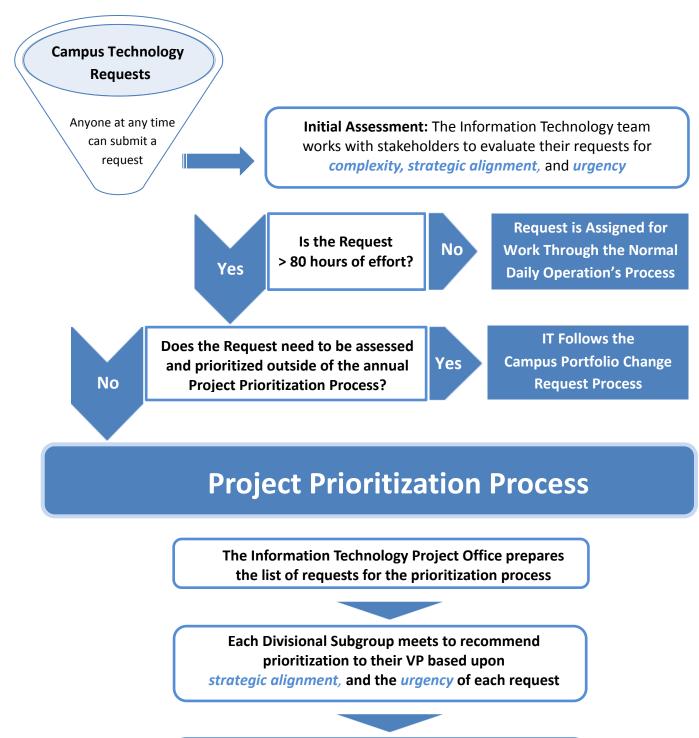
VPs evaluate recommendations and make final approvals concerning prioritization based upon the *strategic alignment,* and *urgency* of each request

The Information Technology Project Office notifies all affected stakeholders of the approved projects and their tentative timelines