

Fall Data Report 2013

Fall Projects:

- Designed new recruiting material, flyers, and program information.
- Updated new forms, applications and student checklists.
- Helped develop new degree plans with professors and Department Head.

Events and Presentations

- Attended the National Academic Advising Conference in Salt Lake City, UT.
- Presented graduate information to current student teachers.

Daily Activities

- Helping students by Email, Walk-in, or Telephone (transfers, substitutions, degree evaluations, degree changes, transcripts and course information).
- Answering questions from College of Education staff and professors.
- Working with the COGS who request information about students or transcripts.
- Working with professors, discussing students and degree plans and recruiting ideas

Future Projects

- Developing evening advising sessions at least once a week.
- Creating other ways of recruiting, informing, and updating students about our programs we offer.