



Job Description

Graduate Assistant for Outdoor Adventure

Angelo State University Recreation, San Angelo, Texas

Overview

University Recreation consists of five program areas: Aquatics, Facilities, Fitness, Intramural Sports, and Outdoor Adventures. Over 200 students are employed with UREC in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry-level positions such as area floor staff, office staff, and sports officials, to supervisory and management positions. Consideration for employment is based on the review of a resume and interview.

Our mission is to engage the campus community with recreation and wellness programs designed to stimulate growth and development by enhancing healthy lifestyles through participation opportunities, educational experiences, and supportive services. Through recreational involvement, UREC provides a safe and contemporary environment for social interaction while improving sportsmanship and fostering leadership development.

Outdoor Adventure

Position Details

Supervisor:

Brianna Douglas, Assistant Director for Outdoor Adventure

Contract:

A minimum of 17.5 hours/week for 12 months (with option of a one-year renewal)

Compensation:

\$13.50 an hour

Position Description

Graduate Assistants are responsible for overseeing various aspects of UREC programs. Under the direction of their supervisor, they manage student staff, develop policies and procedures, learn budgeting and operations, and aid in program and staff evaluation. Graduate Assistants are highly involved in programming and facility aspects

of UREC and are expected to collaborate with staff from all UREC program areas and several other departments on and off-campus.

Specific Responsibilities

- Supervise and coordinate the following program areas: Outdoor Trips, Educational Clinics, Team Building Experiences, Indoor Rock-Climbing Gym, Lake House Facility, and Equipment Rental
- Assist in administering operations and events of Outdoor Adventures including hiring, training, and scheduling student staff; marketing; event scheduling; and risk management
- Aid in the development and operationalization of policies for Outdoor Adventures
- Co-instruct outdoor trips and educational clinics ranging from day hikes to backpacking, rock climbing, mountain biking, or kayaking
- Help train student staff and trip leaders, coordinate group bookings, and facilitate groups for the Team Building Experiences programs
- Assist in the supervision of all rock-climbing gym aspects including route setting, risk management, equipment inspection, staffing, and gym environment
- Manage various participant demographic reporting methodologies and provide monthly trends on the participation of Outdoor Adventures' programs
- Explore and express personal creativity as well as critical thinking skills for both program and personal growth

Minimum Requirements

- Admission into Angelo State University Graduate School
- Must be in good academic standing

Preferred Qualifications

- Previous experience with adventure education-based programming
- Knowledge of Outdoor Adventures' programs, policies, and operating structure

Special Qualifications

- Ability to carry a backpack weighing 50 pounds, unsupported, for a minimum distance of five miles on varying terrain

Updated: 4/17/24